



OCEANIA SQUASH CHAMPIONSHIP REGULATIONS

May 2022

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SECTION 1 – General Information

1. INTRODUCTION

The Oceania Squash Federation (OSF) Championship Regulations are divided into the following Sections:

SECTION 1 – General Information

(Contains information applicable to all OSF Championships. This should be read in conjunction with one of the following Sections 2 to 6.)

SECTION 2 – Oceania Junior Championships

SECTION 3 – Oceania Masters Championships

SECTION 4 – Oceania Doubles Championships

SECTION 5 – Oceania Open

SECTION 6 – Oceania Closed Championships

2. CHANGES TO REGULATIONS

Changes that are fundamental in nature will be subject to OSF AGM approval.

Changes that are technical in nature may be made by the OSF Executive, in consultation with the Members.

3. DEFINITIONS

CHAMPIONSHIP DIRECTOR - appointed by the Host Association to schedule matches and courts, and is accountable to the Host Association for the efficient conduct of the Championships.

ENTRY DEADLINE - the day specified in the Entry Form when Championship entries close.

FIRST AIDER - a person suitably qualified to give immediate treatment or care to a person who is suffering an injury until further advanced care is accessed or the individual recovers.

GENDER - words importing only the masculine gender shall be interpreted to include the feminine gender.

HOST - the Member Country who has been appointed as the Championship Host.

JUNIOR CHAMPIONSHIP - when all participants are Under 19 years-of-age on the final scheduled day of the Championship.

MATCHES -between individual players.

MEMBERS - the National Federations within the Oceania Region recognised as the official Member Country and affiliated with the OSF.

NATIONAL FEDERATION - the sole, officially recognised, national organisation (Association, Federation or other title) that is responsible for squash in that country.

ORGANISING COMMITTEE - formed by the Host Association and charged with ensuring that the Championship is administered and co-ordinated effectively with the OSF.

OSF - the Oceania Squash Federation.

OSF EXECUTIVE BOARD - persons who were duly elected as Office Bearers of the Federation at an Annual General Meeting.

PROTECTIVE EYEWEAR - eyewear that must be worn by all squash players 19 years and under and all doubles players (regardless of age) whilst on a squash court.

PSA - the Professional Squash Association.

SPIN - the World Squash Federation Squash Player Identification Number, a requirement for any players competing in World Squash Championships, Regional Championships and World Junior Circuit National Championships. SPIN is available from WSF on payment of the required fee at time of registration.

START DATE - the first day of scheduled play in the Championship as specified.

SPORTS TRAINER - a person who has trained to apply protective or injury preventive devices such as tape, bandages and braces; recognise and evaluate injuries and provide first aid or emergency care. Normally would have additional training than a person with First Aid qualifications.

TEAM OFFICIALS – persons accompanying competing teams and individual players that are responsible for their management, preparation and wellbeing onsite.

TECHNICAL DIRECTOR - appointed by OSF to act as the OSF's principal contact with the Host Association on-site during the Championship.

TECHNICAL OFFICIAL - any individual appointed to oversee the conduct of matches and decisions according to the Rules of the Game.

TOURNAMENT REFEREE - appointed to oversee the Technical Officials, allocate match officials and make final decisions on matters arising in matches on court that relate to the Rules of the Game.

TIES are between opposing teams.

TEAMS are players nominated to play in a specific Tie.

WADA - the World Anti-Doping Agency.

WSF - the World Squash Federation.

4. **TENDERING FOR CHAMPIONSHIPS**

- 4.1. The Oceania Championships are played with the following frequency and time scheduling:
- 4.1.1. Oceania Junior Championships
 - held annually
 - includes both Junior Men's and Women's Individual Events
 - age group divisions
 - normally scheduled during first 6 months of year (Jan – Jun)
 - 4.1.2. Oceania Masters Championships
 - held every 2 years in "even" years
 - includes Men's & Women's Individual Events
 - Masters age group divisions
 - normally scheduled during 2nd 6 months of year (Jul – Dec)
 - 4.1.3. Oceania Doubles Championships
 - held every 2 years in "even" years
 - normally scheduled during 1st 6 months of year (Jan – Jun)
 - includes Men's, Women's & Mixed Events
 - 4.1.4. Oceania Open
 - held every 2 years in "odd" years
 - may be held in conjunction with National Open
 - includes Men's & Women's Individual Open Events
 - 4.1.5. Oceania Closed Championships
 - held every 2 years in "odd" years
 - includes Men's and Women's Individual and Team Events
 - Doubles Event (Men, Women, Mixed) may be included
 - played in conjunction with Pacific Games when squash is included
 - stand-alone event when squash not included in Pacific Games
 - stand-alone event : normally scheduled during 2nd 6 months of year.
- 4.2. Members shall be invited to submit an Expression of Interest to stage a Championship to the OSF Office by 30 November, two (2) years prior to the year of the event (ie EOI due 30/11/22 for 2024 event). (*Refer to 'Appendix H'*)
- 4.3. The OSF Executive Board reserves the right to approve alterations to the above timetable and the deadlines if it deems these alterations are necessary in order to assist in the smooth organisation of the Championship.

5. **APPOINTMENT OF HOST COUNTRY**

- 5.1. Any Member of the OSF is eligible to host an Oceania Championship.
- 5.2. The Host for the next Championships shall be announced at the completion of each a Championship (when possible).

6. **SCHEDULING OF CHAMPIONSHIPS**

- 6.1. The OSF shall maintain a Tournament Schedule and present an updated copy at each Annual General Meeting for Member consultation. The schedule will advise confirmed hosts and any hosting opportunities for consideration by Members.
(Refer to '**Appendix A**')
- 6.2. At least **eighteen (18) months** prior to the first day of proposed competition the Host will confirm the **Event Start Date**.
- 6.3. OSF must approve the proposed dates prior to any official announcement or advertising is undertaken.
- 6.4. The Championship must be conducted at a time that will maximise entry for players from all Oceania Member Countries.

7. **VENUES AND FACILITIES**

- 7.1. The Host is responsible for identifying a suitable venue to host this event and advise OSF of the proposed venue at least **eighteen (18) months** prior to the starting date of the event.
(Refer to '**Appendix B**')
- 7.2. OSF must approve the proposed venue prior to any official announcement or advertising for the event.

8. **CONTROL OF CHAMPIONSHIP**

- 8.1. The OSF Executive Board reserves the right to withdraw Championship status from any event if entries do not represent two (2) or more Oceania Members.
- 8.2. At least **twelve (12) months** before the Start Date, the Host will nominate a Championship Director of appropriate experience, who will be responsible to the Host for the overall conduct of the Championship and may not officiate or play in any match during the event.
- 8.3. The Championship shall be played under the current rules of the game :
WSF Singles Rules and WSF International Doubles Rules.
- 8.4. Competitors enter and play in Championships at their own risk. Neither the OSF, the Host nor the venue will accept responsibility for injury arising from participation in a Championship. This shall be stipulated on all Entry Forms.
- 8.5. All players under the age of 19 years at the commencement of a Championship must be made aware that protective eyewear is a mandatory requirement until the day after completion of the Championship (regardless of whether a player turns 19 during the Championship), and is a Condition of Entry.
- 8.6. **Drug Testing**
 - 8.6.1. Compulsory anti-doping tests may be carried out at all OSF Championships in accordance with the WADA code.
 - 8.6.2. The entry form must state that as a condition of entry all participants must agree that they are subject to WSF's Anti-Doping Rules and Regulations. The WADA prohibited List may be accessed on the WADA website www.wada-ama.org.
 - 8.6.3. Any person refusing to undergo a doping control and any player guilty of a doping infraction proven by a positive laboratory test result during an OSF Championship will be subject to disciplinary action and sanctions.

9. **DUTIES OF HOST**

The Host will organise the Championship in accordance with these Regulations and any special instructions given by the OSF:

- 9.1. The Host appointed Championship Director shall liaise with OSF on details such as, but not restricted to, facilities, schedules, marketing, trophies, presentations and reports.
- 9.2. At least **nine (9) months** prior to the event identify a range of suitable accommodation providers close to the venue where visiting teams and players can be accommodated for the duration of the event.
- 9.3. At least **nine (9) months** prior to the event provide information on transportation availability in the Region that visiting teams and players may contact to arrange hire.
- 9.4. Ensure that all courts to be used have unsealed floors and have been built to WSF specifications, court walls and floors are clean and dust free, markings are in good condition and lighting is of a high quality.
- 9.5. At least **fourteen (14) days** prior to the event advise all visiting Members, or individual players, arrangements for practice sessions commencing 2 days prior to and during the Championship.
- 9.6. Organise Social Functions in accordance with the required provisions of the Championship. *(see relevant Championship Section)*
- 9.7. Organise a trained first-aider or sports trainer to be on-site during all matches and formal practice sessions, and medical emergency procedures if required during the Championship.
- 9.8. Schedule of all matches and day to day running of the Championship.
- 9.9. **Marketing**
 - 9.9.1. Overall promotion of the event using a variety of media;
 - 9.9.2. Developing an Event poster at least **nine (9) months** prior to the event; (incorporating OSF's logo) that can be emailed to Members;
 - 9.9.3. Media releases throughout the event to Members, WSF, OSF and local media; and
 - 9.9.4. Provide streaming of the Final matches (quarters, semis and final) that can be viewed across the Region, where possible.

10. **DUTIES OF COMPETING COUNTRIES**

- 10.1. Responsible for all travel arrangements of their squads and officials (e.g. air and land travel, accommodation, meals and incidental costs);
- 10.2. Ensure all Doubles and Junior players wear protective eyewear (manufactured to an approved national safety standard) properly over their eyes at all times during practice sessions and match play. *(Protective eyewear is a mandatory requirement for all doubles and junior players throughout the Championship. Certified Eyewear allowable at the time of participation can be viewed on the WSF website.);*
- 10.3. Submit Completed Entry Forms by the closing date for entries;
- 10.4. Ensure all players competing arrive at the venue at least **twenty (20) minutes** prior to their scheduled match time; and
- 10.5. Submit, by the required date and time, any other relevant forms and lists as stipulated to compete in a Championship.

11. DUTIES OF THE OSF

- 11.1. Appoint an onsite Technical Director (when required);
- 11.2. Approve the appointment of Championship Director, Tournament Referee and Technical Officials;
- 11.3. Provide the OSF and OSF's sponsor logos to Host;
- 11.4. Distribute the entry form to all eligible Members;
- 11.5. Provide funding to help subsidise Championship expenses; and
- 11.6. Ensure that perpetual trophies (which cannot be won outright) are available for presentation to winning teams or individuals.

12. SQUASH BALL

- 12.1. The official ball shall be the Dunlop Pro Squash double yellow dot ball.
- 12.2. This ball shall be used for all Oceania Championships.
- 12.3. An alternative Dunlop ball may be used at the discretion of the Championship Director for Under 11 and 13 age group events in the Oceania Junior Championship.
- 12.4. The OSF shall, when possible, provide an allocation of Dunlop balls free-of-charge to Hosts.

13. TROPHIES AND AWARDS

- 13.1. The OSF Championship perpetual trophies, which cannot be won outright, shall be available by the Start Date of the Championship and shall be presented with any prizes that the Host Association may wish to present at the conclusion of the Championships. *(This trophy must be retained by the Host for return to the OSF immediately following the Championship.)*
- 13.2. Prize money may be paid, at the discretion of the Host Association, for Oceania Championships, with the exception of the Oceania Juniors and Oceania Closed.

14. PLAYER ELIGIBILITY

- 14.1. Any country is eligible to enter a team or individual in an Oceania Event, providing they are a Full or Associate Member of the WSF, with the exception of the Oceania Closed Championships. (Entry into the Closed Championships is restricted to countries within the Oceania Region.)
- 14.2. A player is eligible to represent a country in an Oceania event if he was born in the country or is a citizen of, or became a naturalised citizen of, or has resided in the country for at least three years immediately preceding the Championship.
- 14.3. A player is ineligible to represent a country if he has represented another country in the three (3) years preceding the state date, in a recognised International Squash Team or Individual Championship (i.e. WSF, Regional or National Championship).
- 14.4. Although a competitor may be phenotypically female, individuals born genotypically male may not participate in OSF Women's Individual, Team or Doubles Championships or as a woman in a Mixed Pair at an Oceania Doubles Event.
- 14.5. Additional eligibility criteria based on age apply to Juniors (refer to **Section 2**); and to Masters (refer to **Section 3**).
- 14.6. All players participating in any OSF Championship must be WSF Registered (SPIN – Squash Personal Identity Number) and their registration must be in good standing at the time of entry and then at the time of actual participation.

15. **CLOTHING**

- 15.1. In all matters of judgement or opinion arising from the interpretation of this clothing regulation the decision of the Tournament Referee shall be final, except that he/she may not rule illegal or unacceptable an item of clothing or a design that is a Team Uniform for the Oceania Closed Championships that has been approved by either the OSF or the Pacific Games Council.
- 15.2. Playing clothing for men shall consist of a sleeveless shirt, short-sleeved shirt with attached colour or non-cotton t-shirt, shorts, socks and playing shoes.
- 15.3. Playing clothing for women shall consist of a polo shirt with attached collar or non-cotton t-shirt, or a sleeveless non-cotton vest top, worn with a skirt, shorts or dress, socks and playing shoes.
- 15.4. A player may wear compression shorts above the knee when worn under playing shorts, skirts or dresses. Compression socks up to below the knee are also permitted.
- 15.5. Other garments, such as part or all of a tracksuit, may be worn during play for cultural/religious reasons with the prior permission of the Tournament Referee.
- 15.6. Players shall dress and present themselves for play in a professional manner. Clean and customarily acceptable squash attire shall be worn. Unacceptable attire shall include sweatshirts, long sleeved top or long-sleeved compression tops, leggings or full-length compression stockings and aerobic bodysuits of any description.
- 15.7. All clothing worn during practice as well as during match play shall conform to the accepted standard of decency and cultural/religious tradition of the Host Country, as adjudged by the Tournament Referee.
- 15.8. Players may wear clothing of any colour or combination of colours. When any match is covered by television, players should wear distinctly different coloured clothing when possible.
- 15.9. Shoes may be of any colour or combination however they must have a non-marking sole.

SECTION 2 - OCEANIA JUNIOR CHAMPIONSHIPS

The aim of this document is to ensure consistency in the delivery of the event from year to year and throughout different locations.

The Oceania Junior Championships (OJC) is conducted on an **annual basis**.

16. CHAMPIONSHIP EVENTS

- 16.1. The Championship shall provide for Single Events in both Girls and Boys in the Under 13, 15, 17 and 19 age groups.
- 16.2. An Under 11 event may be included at the discretion of the Host.
- 16.3. It is the Host's responsibility to register the Under 19 Events on the WSF Junior Circuit as a Regional Championship. (Registration fees associated with this registration are the responsibility of the Host.)

17. PLAYER ENTRIES

- 17.1. A player may nominate for an age group providing he is under the age limit as at the last day of the Championships.
- 17.2. Players may enter **one (1) event** only.
- 17.3. As a condition of entry players enter and play at their own risk. (*Refer para 8.4*)
- 17.4. Online and/or manual nomination forms shall be available at least **four (4) calendar months** prior to the first day of competition.
- 17.5. All players must be made aware in the Entry Form that the use of protective eyewear is mandatory for all competitors until the day after completion of the Championships and is a Condition of Entry.
- 17.6. Entry Fee is at the discretion of the Host, providing it does not exceed a 10% increase on the previous Championship's entry fee.
- 17.7. Closing date for entries shall be at the discretion of the Host providing a list of entries is distributed to the designated Seeding Panel within the required timeline noted in *Para 18.4*.
- 17.8. Any player not representing the Host Country, will be required to show their passport to the Championship Desk on Day 1 of the Tournament.
- 17.9. All other players must provide proof of age to the Championship Desk on Day 1 of the Championship.

18. DRAWS AND PLAYER SEEDING

- 18.1. The type of draw for each event shall be decided in discussion with the Championship Director and the OSF Executive Officer (where practicable).
- 18.2. Players are to be guaranteed a minimum of 3 matches.
- 18.3. Seeding of entries shall be the responsibility of the Seeding Panel (Championship Director and the New Zealand and Australian Junior Selectors).
- 18.4. A list of entrants for all age groups should be provided to the Seeding Panel for consideration at least **fourteen (14) days** prior to the event.
- 18.5. Final draws should be available for publication at least **seven (7) days** prior to the commencement of the Championships and distributed to competing countries OR uploaded to a designated website for online viewing.

19. **PRIZES AND AWARDS**

- 19.1. A formal prize-giving ceremony should be held at the conclusion of all matches.
- 19.2. No prize money shall be awarded for Junior events.
- 19.3. The Host is responsible for organising appropriate awards for all events.
- 19.4. The winner, runner-up and third place for each age group should receive an award.

20. **APPOINTMENT OF TECHNICAL OFFICIALS**

- 20.1. The Host has sole responsibility for appointing Technical Officials for this event.
- 20.2. At least **one (1) accredited** National Referee should be appointed.
- 20.3. The number of referees appointed should ensure sufficient coverage of courts for the duration of the event.

21. **SOCIAL FUNCTIONS**

- 21.1. **Welcome Function** – should be held prior to the official commencement of the Championship (when possible).
- 21.2. **Presentation Function** – should be held at the completion of all play in conjunction with the presentation of trophies.
- 21.3. Any additional social events/functions held during the Championship are at the discretion of the Host.

22. **FINANCES**

- 22.1. The Host is responsible for meeting all financial obligations of the event, including sourcing of event sponsors who are appropriate for a Junior event; covering any applicable fees to register the event as a World Squash Regional Championship; and any expenses relating to the appointment of Referees.
- 22.2. OSF shall provide a monetary contribution towards the event, as approved in its annual budget.

23. **REPORTING**

Within **thirty (30) days** of the completion of the Championships, the Host shall provide to OSF a Championship Report including, but not restricted to:

- 23.1. a list of players competing in each age group, including country origin,
- 23.2. complete copy of age group results;
- 23.3. digital photographs of all age-group Champions;
- 23.4. Tournament Referee Report including any disciplinary actions taken;
- 23.5. Championship Director Report; and
- 23.6. recommendations for future events.

SECTION 3 - OCEANIA MASTERS CHAMPIONSHIPS

The aim of this document is to ensure consistency in the delivery of the event from year to year and throughout different locations.

The Oceania Masters Championships shall be conducted **every two (2) years in “even” years.**

24. CHAMPIONSHIP EVENTS

- 24.1. The Championship shall provide for Individual Events for the following age group categories for Men and Women:
- 35-39 years
 - 40-44 years
 - 45-49 years
 - 50-54 years
 - 55-59 years
 - 60-64 years
 - 65-69 years
 - 70+ years
- 24.2. Each age group shall have a minimum of four (4) competitors.
- 24.3. When this quota is not met amalgamation of age groups with a range no greater than 9 years is allowable.

25. PLAYER ENTRIES

- 25.1. A player may nominate for an age group providing the player is under the age limit as at the last day of the Championship.
- 25.2. Players may nominate in **one (1) age group** category only.
- 25.3. As a condition of entry players enter and play at their own risk. (*Refer para 8.4*)
- 25.4. All players must provide photographic identification to the Tournament Desk on Day 1 of the Tournament (e.g. passport, drivers licence, student ID).
- 25.5. Online and/or manual nomination forms shall be available at least **four (4) calendar months** prior to the first day of competition.
- 25.6. Entry Fee is at the discretion of the Host, providing it does not exceed a 10% increase on the previous Championship's entry fee.
- 25.7. Closing date for entries shall be at the discretion of the Host.

26. DRAWS AND PLAYER SEEDING

- 26.1. The type of draw for each event shall be decided in discussion with the Championship Director and the OSF (where practicable).
- 26.2. Players are to be guaranteed a minimum of 3 matches.
- 26.3. Seeding of the entries shall be the responsibility of the Championship Director in consultation with the OSF.
- 26.4. A list of entrants for all age groups should be provided to OSF at least **fourteen (14) days** prior to the event.
- 26.5. Final draws should be available for publication at least **seven (7) days** prior to the commencement of the Championship and distributed to competing countries OR uploaded to a designated website for online viewing.

27. **PRIZES AND AWARDS**

- 27.1. A formal prize giving ceremony should be held at the conclusion of all matches.
- 27.2. There is no prize money requirement for this event. Any allocation of prize money is at the discretion of the Host.
- 27.3. The Winner and Runner-Up for each age group should receive an award (providing there are 3 or more entrants in an age group).
- 27.4. The Host is responsible for organising appropriate awards for all events.

28. **APPOINTMENT OF TECHNICAL OFFICIALS**

- 28.1. The Host has sole responsibility for appointing Technical Officials for this event.
- 28.2. At least **one (1) accredited** National Referee should be appointed (where possible).
- 28.3. The number of referees appointed should ensure sufficient coverage of courts for the duration of the event (when possible).
- 28.4. Players may be asked to mark and referee matches in the absence of a qualified referees.

29. **SOCIAL FUNCTIONS**

- 29.1. **Welcome Function** – should be held prior to the official commencement of the Championship (when possible).
- 29.2. **Presentation Function** – should be held at the completion of all play in conjunction with the presentation of trophies.
- 29.3. Any additional social events/functions held during the Championship are at the discretion of the Host.

30. **FINANCES**

- 30.1. The Host is responsible for meeting all financial obligations of the event, including sourcing of event sponsors; and any expenses relating to the appointment of Referees.
- 30.2. OSF shall provide a monetary contribution towards the event, as approved in its annual budget.

31. **REPORTING**

Within **thirty (30) days** of the completion of the Championships, the Host shall provide to OSF a Championship Report including, but not restricted to:

- 31.1. a list of players competing in each age group, including country origin,
- 31.2. complete copy of age group results;
- 31.3. digital photographs of all age-group Champions;
- 31.4. Championship Director and Tournament Referee Report; and
- 31.5. recommendations for future events.

SECTION 4 - OCEANIA DOUBLES CHAMPIONSHIPS

The aim of this document is to ensure consistency in the delivery of the event from year to year and throughout different locations.

The Oceania Doubles Championships shall be conducted **every two (2) years in “even’ years.**

32. **CHAMPIONSHIP EVENTS**

- 32.1. The Championship shall provide for Men, Women and Mixed events in the Open category.
- 32.2. At the Host’s discretion graded events may also be included.

33. **PLAYER ENTRIES**

- 33.1. A player may nominate to play in a maximum of two (2) events – either Men’s or Women’s Doubles plus the Mixed Doubles.
- 33.2. Online and/or manual nomination forms shall be available at least **four (4) calendar months** prior to the first day of competition.
- 33.3. The Entry Form must clearly state that it is mandatory for all players to use protective eyewear at all times on court and is a Condition of Play.
- 33.4. As a condition of entry players enter and play at their own risk. (*Refer para 8.4*)
- 33.5. Entry Fee is at the discretion of the Host, providing it does not exceed a 10% increase on the previous Championship’s entry fee.
- 33.6. Closing date for entries shall be at the discretion of the Host.

34. **DRAWS AND PLAYER SEEDING**

- 34.1. The type of draw for each event shall be decided in discussion with the Championship Director and the OSF (where practicable).
- 34.2. Players are to be guaranteed a minimum of 3 matches.
- 34.3. Seeding of the entries shall be the responsibility of the Championship Director, in consultation with the OSF and National Seeding Panels.
- 34.4. A list of entrants for all divisions should be provided to OSF **fourteen (14) days** prior to the event.
- 34.5. Final draws should be available for publication at least **seven (7) days** prior to the commencement of the Championships and distributed to competing countries OR uploaded to a designated website for online viewing.

35. **PRIZES AND AWARDS**

- 35.1. A formal prize giving ceremony should be held at the conclusion of all matches.
- 35.2. There is no prize money requirement for this event, and the allocation of prize money is at the discretion of the Host.
- 35.3. The Winner and Runner-Up for each event should receive an award at a minimum.
- 35.4. The Host is responsible for organising appropriate awards for all events.

36. **APPOINTMENT OF TECHNICAL OFFICIALS**

- 36.1. The Host has sole responsibility for appointing Officials for this event.
- 36.2. At least **one (1) accredited** National Referee should be appointed (where possible).
- 36.3. The number of referees appointed should ensure sufficient coverage of courts for the duration of the event (when possible).
- 36.4. Players may be asked to mark and referee matches in the absence of a qualified referees and for training purposes.

37. **SOCIAL FUNCTIONS**

- 37.1. **Welcome Function** – should be held prior to the official commencement of the Championship (when possible).
- 37.2. **Presentation Function** – should be held at the completion of all play in conjunction with the presentation of trophies.
- 37.3. Any additional social events/functions held during the Championship are at the discretion of the Host.

38. **FINANCES**

- 38.1. The Host is responsible for meeting all financial obligations of the event, including sourcing of event sponsors; and any expenses relating to the appointment of Referees.
- 38.2. OSF shall provide a monetary contribution towards the event, as approved in its annual budget.

39. **REPORTING**

Within **thirty (30) days** of the completion of the Championships, the Host shall provide to OSF a Championship Report including, but not restricted to:

- 39.1. a list of players competing in each age group, including country origin,
- 39.2. complete copy of age group results;
- 39.3. digital photographs of all Open division Champions;
- 39.4. Championship Director and Tournament Referee Report; and
- 39.5. recommendations for future events.

SECTION 5 - OCEANIA OPEN

The aim of this document is to ensure consistency in the delivery of the event from year to year and throughout different locations.

The Oceania Open shall be conducted **every two (2) years in “odd’ years**.

40. **NAMING RIGHTS**

The Oceania Open naming rights is offered to Members to run in conjunction with another event or as a stand-alone event.

41. **EVENTS**

- 41.1. The Championship should provide for both Men and Women events in the Open category.
- 41.2. Graded events may also be included in the Championship at the Host’s discretion.
- 41.3. It is the Host’s responsibility to register the Event with the PSA.

42. **DRAWS AND SEEDING**

The seeding of players and the type of draw utilised is at the discretion of the PSA or the Host.

43. **PRIZES AND AWARDS**

- 43.1. A formal prize giving ceremony should be held at the conclusion of all matches.
- 43.2. The allocation of prize money is at the discretion of the PSA and/or Host.
- 43.3. The Host is responsible for organising appropriate awards for all events.

44. **APPOINTMENT OF TECHNICAL OFFICIALS**

- 44.1. The Host has sole responsibility for appointing Officials, in accordance with PSA requirements.
- 44.2. Players may be asked to mark and referee matches in the absence of a qualified referees and for training purposes.

45. **SOCIAL FUNCTIONS**

- 45.1. **Welcome Function** – should be held prior to the official commencement of the Championship (when possible).
- 45.2. **Presentation Function** – should be held at the completion of all play in conjunction with the presentation of trophies.
- 45.3. Any additional social events/functions held are at the discretion of the Host.

46. **FINANCES**

- 46.1. The Host is responsible for meeting all financial obligations of the event, including sourcing of event sponsors; covering any applicable fees to register the event; and any expenses associated with the appointment of referees.
- 46.2. OSF shall provide a monetary contribution towards the event, as approved in its annual budget.

47. **REPORTING**

Within **thirty (30) days** of the completion of the Event, the Host shall provide to OSF a Championship Report including, but not restricted to:

- 47.1. a list of players competing in each event (Open and graded), including country of origin;
- 47.2. complete copy of event results;
- 47.3. digital photographs of all Open division Champions;
- 47.4. Championship Director and Tournament Referee Report; and
- 47.5. recommendations for future events.

SECTION 5 - OCEANIA CLOSED CHAMPIONSHIPS

The aim of this document is to ensure consistency in the delivery of the event from year to year and throughout different locations.

The Oceania Closed Championships shall be conducted **every two (2) years in “odd” years.**

The Championship may be held in conjunction with the Pacific Games or Pacific Mini Games, or as a standalone event.

This Section is only applicable when the Championship is held as a standalone event.
(When held in conjunction with the Pacific Games or Pacific Mini Games the Pacific Games Charter and Games Technical Manual will apply.)

48. **CHAMPIONSHIP HOSTS**

- 48.1. When held in conjunction with the Pacific Games or Pacific Mini Games the Host for the Championship will be the respective Host of the Pacific Games.
- 48.2. When not included in the Pacific Games or Pacific Mini Games a Host Country shall be appointed as per the Tendering Process outlined in this document.
(Refer Section 1, Paragraph 4)

49. **CHAMPIONSHIP EVENTS**

- 49.1. The following events will be contested at all Oceania Closed Championships:
 - Men’s and Women’s Team Events *(refer to ‘Appendix C’)*
 - Men’s and Women’s Individual Events. *(refer to ‘Appendix D’)*
- 49.2. Where doubles courts are available Men’s, Women’s and Mixed Doubles events may be included or a combination of these events.
(refer to ‘Appendix E’)
- 49.3. The Teams Events will be played first to assist in seeding players for the Individual Events.

50. **DURATION OF CHAMPIONSHIP**

- 50.1. **Team and Individual Events Only** – championship should be conducted over a maximum of eight (8) days.
(Day 1 to 4 : Team Event, with Individual Event to follow).
- 50.2. **Team, Individual and Doubles Events** – championship should be conducted over a maximum of ten (10) days.
(Day 1 to 4 - Team Event; Day 5 to 8 - Individual Events; Day 9 and 10 - Doubles Events)

51. **ELIGIBILITY**

- 51.1. **Member Countries**
 - 51.1.1. Only Members of the OSF who have met all financial obligations will be eligible to participate.
 - 51.1.2. The OSF may grant an extension of time to a member country to meet their financial obligations.
 - 51.1.3. Australia and New Zealand are eligible to nominate players who meet the criteria set down in **‘Appendix F’**.

51.2. **Non-Member Countries**

51.2.1. Players from an Oceania Island Nation that is not a financial member of the Federation will be eligible to compete in an Individual Event providing he/she meets the player eligibility criteria (*Paragraphs 14.2, 14.3 and 14.4*), and regularly plays squash in an organised competition in a Member Country.

51.2.2. Proof on Membership of a Member Country may be required.

51.3. **Players**

With the exception of players noted in 51.2 above, all players must be registered with the Member Country they are representing and meet the eligibility criteria set down in *Paragraphs 14.2, 14.3 and 14.4*.

52. **NOMINATIONS**

52.1. **Player Numbers**

52.1.1. A maximum of **six (6) players** per gender may be nominated.

52.1.2. It is not mandatory that all players contest the events offered (e.g. players may be selected to play in all events, or only some events so long as the Member enters the minimum number of competitors allowable for each event).

52.2. **Preliminary Entry Form**

52.2.1. Each Member is required to lodge a Preliminary Entry **ninety (90) days** prior to the commencement date of the Championship.

52.2.2. The Preliminary Entry will indicate the intended number of players and what events will be contested by each Member.

52.2.3. It is very important that Members intending to compete submit their Entry by the advertised closing date for Preliminary Entries as these entries will be used to confirm the number of days the Championship will be held over and what events will be contested.

52.3. **Final Entry Form**

52.3.1. Each Member is required to lodge a Final Entry Form **thirty (30) days** prior to the commencement date of the Championship.

52.3.2. A full list of players, including their DOB, SPIN and National ranking is to be listed on the Form.

52.3.3. A full list of accompanying officials (coaches, managers etc) should also be listed on the Form.

52.3.4. Contact person for all correspondence up to and including the duration of the Championship should be designated.

53. **TRAVEL AND ACCOMMODATION** **(VISITING PLAYERS & TEAM OFFICIALS)**

53.1. **Air Travel**

53.1.1. The Member is responsible for all expenses for the players and officials to travel to the Host Country.

53.1.2. The Host will provide details to each Member of any negotiated special priced airfares for those attending the Championship.

53.1.3. Any special requirements to procure these airfares should be forwarded to Members and it will be their responsibility to provide this information as specified to secure the special pricing.

53.1.4. The Host will not be responsible for any charges and/or additional charges relating to airfares. This is solely the responsibility of the Member.

53.2. **Land Travel**

53.2.1. It is the responsibility of the visiting Member to arrange transport for their contingent for the duration for the Championships.

53.2.2. Any costs associated with the hire of rental vehicles shall be the responsibility of the Member.

53.2.3. The Host will provide details of vehicle rental companies available at least **nine (9) months** prior to the event.

53.3. **Accommodation**

53.3.1. It is the Member's responsibility to book and pay for all expenses relating to their preferred accommodation.

53.3.2. The Host will provide a list of recommended accommodation venues at least **nine (9) months** prior to the event.

53.3.3. Recommended accommodation should give preference to facilities with cooking conveniences or restaurants on site.

53.4. **Meal and Incidental Expenses**

53.4.1. Players and/or Members are responsible for providing meals and any other incidental expenses.

53.4.2. Neither the Host or OSF will be responsible for any meal or incidental expenses.

54. **TOURNAMENT OFFICIALS**

54.1. The OSF, in conjunction with the Host, will appoint suitable persons to undertake the roles of Officials.

54.2. Where possible Officials should be sourced from the Host Country.

54.3. When required, visiting Officials should be sourced from other Member Countries and locations to minimise expenses.

54.4. **Air Travel**

OSF will cover any expenses relating to air travel for appointed Officials.

The Host should attempt to negotiate reduced air travel costs to reduce overall costs.

54.5. **Land Travel**

If possible, Host should arrange for a dedicated driver and vehicle to transport all Officials to and from the Championship Venue.

54.6. **Accommodation**

Host will be responsible for providing accommodation for visiting Officials, either at a commercial venue or private billeting.

54.7. **Technical Director**

To be appointed by the OSF to oversee the Championships before and during the event.

54.8. **Championship Director**

To be appointed by the Host, when possible, in consultation with the OSF at least **twelve (12) months prior** to the commencement date of the event. When a suitable person is unavailable the OSF shall assist in the appointment of the Championship Director.

54.9. **Tournament Referee**

To be appointed at least **six (6) months** prior to the event by the OSF in consultation with the Host. Preference shall be given to persons who hold National Referee Status and experienced in scheduling matches and responsibilities of other Technical Officials.

54.10. **Technical Officials**

To be appointed in consultation with the Tournament Referee, OSF and Host at least **three (3) months** prior to the event to allow sufficient time to lodge visa applications etc (when required). Where possible officials should be sourced from the Host Country to minimise expenses.

55. **TECHNICAL MEETING**

55.1. A Technical Meeting will be held prior to the commencement of the Championship at a time that all participating Countries can be present. (See '**Appendix G**'))

55.2. At least one (1) official from each visiting team is required to attend.

55.3. Further meetings may be convened during the course of the Championships at the discretion of the Technical Director.

56. **SOCIAL FUNCTIONS**

When practicable the following social functions should be held,

56.1. **Welcome Function** – informal function held at the venue prior to the commencement of the Championship.

56.2. **Recreational Day** – held during the Championship as a rest day where practical. (No play is to be scheduled on the Recreational Day.)

56.3. **Presentation Function**

56.3.1. held at the completion of the Championship for all officials and players.

56.3.2. Presentation of trophies and/or awards to be included.

56.3.3. Where possible, evening should include a meal and entertainment.

56.3.4. Visiting teams will be required to contribute financially to cover costs.

56.3.5. Team Officials will be required to confirm final numbers of attendees and pay the agreed per person cost as advised by the Host.

56.3.6. All payments should be in the currency of the Host country.

57. **TROPHIES AND AWARDS**

57.1. All trophies and awards shall be presented at the final Presentation Function.

57.2. The OSF will ensure Oceania Perpetual Trophies are available for the function.

57.3. Where possible, all other trophies shall be sourced within the Host Country.

57.4. The OSF shall meet all expenses relating to the transport of perpetual trophies to and from the venue.

57.5. The OSF shall meet the expenses relating to the purchase of other trophies providing the costs are within the agreed trophy budget.

57.6. Gifts – provision of gifts for Championship Officials and/or volunteers should be considered.

58. **FINANCES**

58.1. The Host shall be responsible for the overall budget of the Championships.

58.2. OSF shall cover the travel costs and any reasonable out-of-pocket expenses of any officials that do not reside in the Host country, if suitable local officials are not available.

58.3. The Host is responsible for any expenses associated with accommodating the visiting officials.

58.4. The OSF shall provide a monetary contribution towards the event, as approved in its annual budget.

59. **APPEALS AND DISCIPLINARY COMMITTEE**

- 59.1. Any appeal or disciplinary report should be lodged (in writing) with the Championship Director within **one (1) hour** of the incident.
- 59.2. Appeals will only be accepted from Team Managers or a Technical Official.
- 59.3. **Committee Appointment**
 - 59.3.1. An Appeal Committee comprising of three (3) Team Managers and/or designated officials will be formed within one (1) hour of an appeal being lodged.
 - 59.3.2. No member of the Committee shall have been involved in, or referred to, in the Appeal.
 - 59.3.3. The Technical Director shall Chair the meeting and record the minutes of the meeting, but will have no input into the deliberations.
- 59.4. **Appeal Decision**
 - 59.4.1. The Committee may source further information from Team Managers, Coaches, Players and/or Officials in the course of deliberation.
 - 59.4.2. Should the Committee not reach a majority decision in its deliberations the Technical Director shall have the casting vote.
 - 59.4.3. The Committee Chair will advise all parties of the outcome of deliberations as soon as possible after the meeting adjourns.
 - 59.4.4. The decision of the Committee shall be final and no other appeal relating to the same matter can be lodged.

60. **PHILLIP CRIDGE MEMORIAL TROPHY**

- 60.1. This award is dedicated to Phillip Cridge from Papua New Guinea for his untiring efforts to develop and promote squash in the Oceania Region.
- 60.2. The trophy is awarded to the most improved player who displays good sportsmanship throughout the Championship.
- 60.3. Team Managers, Referees and the Technical Director shall have one (1) vote each.
- 60.4. In the instance of a tied vote, the Championship Director shall have the casting vote.
- 60.5. Voting will close at **12:00 noon** on the final day of the Championship.
- 60.6. The successful players will be announced at the Presentation Ceremony.
- 60.7. The awardee shall be presented with a replica of the Trophy and the Perpetual Trophy shall be retained by the OSF.

APPENDIX A

OCEANIA TOURNAMENT CALENDAR

6-year Schedule : 2022 – 2027

 Denotes confirmed host.

Year	Oceania Juniors	Oceania Closed	Oceania Masters	Oceania Open	Oceania Doubles
2022	Australia <i>(Dec 2022)</i>		New Caledonia <i>TBC</i>		Australia <i>Postponed</i>
2023	New Zealand	Fiji <i>Nadi Sports Club</i> <i>(Oct)</i>		New Zealand	
2024	Australia		EOI close 30 Nov 2022		EOI close 30 Nov 2022
2025	New Zealand	EOI close 30 Nov 2023		EOI close 30 Nov 2023	
2026	EOI close 30 Nov 2024		EOI close 30 Nov 2024		EOI close 30 Nov 2024
2027	EOI close 30 Nov 2025	Tahiti <i>Pacific Games</i>		EOI close 30 Nov 2025	

VENUES AND FACILITIES

Court Access at specific Oceania Championships may vary (see below) however venues should meet the minimum overall venue requirements.

NOTE : Venues may be approved that do not meet the minimum requirements, at the discretion of the OSF.

1) Overall Venue Requirements

- a) within 1 hour travelling distance from a major International airport;
- b) located close to accommodation that can house the expected number of players;
- c) access to high-speed wireless internet, telephone and EFTPOS facilities;
- d) courts walls and floors are clean and dust free;
- e) court markings are in good condition and lighting is of a high quality;
- f) all competitor and spectator accessible areas are clean and hygienically maintained;
- g) access to suitable bathroom and changing facilities for the number of expected participants;
- h) adequate viewing on main court to accommodate 50+ spectators;
- i) racket restringing facilities for the duration of Championship;
- j) catering facilities for provision of light meals and non-alcoholic drinks; and
- k) access to a fully equipped First Aid kit and trained personnel in case of injury.

2) Oceania Junior Championship

- a) a minimum of 4 - 6 courts built to WSF specifications;
- b) a second venue may be utilised that is within 15 minutes travelling time from the main venue; and
- c) if alcoholic beverages are available at the venue, no player competing in the Championship is to be sold alcohol at any time.

3) Oceania Masters Championship

- a) a minimum of 3 - 4 courts built to WSF specifications; and
- b) a second venue may be utilised if available.

4) Oceania Doubles Championship

- a) a minimum of 2 – 3 doubles courts built to WSF specifications

5) Oceania Open

- a) a minimum of 4 – 6 courts built to WSF specifications; and
- b) a second venue may be utilised if available.

6) Oceania Closed Championships

- a) a minimum of 2 - 3 courts built to WSF specifications;
- b) a second venue may be utilised if available;
- c) a suitable meeting room to conduct the Technical Meeting/s as required. (This can be within another facility in close proximity to the squash venue.); and
- d) a computer and printer to run the tournament software and print scoresheets, draws and results as required.

TEAM EVENT OCEANIA CLOSED CHAMPIONSHIPS

This addendum should be read in conjunction with Section 5 – Oceania Closed Championships

- 1) **Team Configuration**
 - a) A maximum of **five (5) players** can be nominated in both the Men's and Women's Team Event.
 - b) The minimum allowable players in a team shall be
Men's : 4 players
Women's : 3 players
- 2) **Number of Players to contest Each Tie**
Men : 4 players
Women : 3 players
- 3) **Player Ranking Order**
The ranked order of players in each Team shall be agreed at the Technical Meeting (see '**Appendix G**') and maintained for the duration of the Teams Event.
- 4) **Team Seeding**
 - a) Seeding for the Teams Competition will be done on the basis of the finishing order at the preceding Closed Championships.
 - b) Any teams who did not compete in the previous Championship will be relegated to the bottom of the seeding order.
- 5) **Draws**
 - a) Round Robin Draws are to be used with a maximum of two (2) ties played each day per gender.
 - b) Teams ranked 1 and 2 will be drawn to play in the final round.
 - c) In the event seven (7) or more teams are competing Round Robin pools shall be used ensuring that the teams ranked 1 and 2 are in separate pools.
 - d) If a team withdraws after the Technical Meeting, or during the competition, a walkover will be allocated to the opposition team.
- 6) **Team List**
 - a) Team Managers are required to provide a Team List indicating which players will be contesting the ties to be played.
 - b) This list should be lodged with the Tournament Desk at least 45 minutes prior to the scheduled starting time for the tie.
 - c) No changes are allowable once the list has been lodged, except in extreme circumstances such as sudden illness or injury to a player en-route or at the squash venue.
- 7) **Determination of Team Placing**
 - a) Each tie shall be decided on 'Matches Won'; 'Games won when matches are even'; 'Points won when matches and games are even'.
 - b) If two teams have equal overall points, their order shall be determined by a count back of differential points.
 - c) In the event Round Robin Pools are played all ties should be played out to determine overall Oceania rankings for the next Championship.

INDIVIDUAL EVENT OCEANIA CLOSED CHAMPIONSHIPS

This addendum should be read in conjunction with Section 5 – Oceania Closed Championships

- 1) **Player Eligibility**
 - a) All players listed on the Final Entry Form are eligible to play in the Individual Events. (i.e. 6 Male and 6 Female players from each Member Country).
 - b) There is no minimum number of players per country for this event.

- 2) **Player Seeding**
 - a) Team Managers are required to confirm player's names for the Individual Events no later than **10:00 am on Day 3** of the Championships.
 - b) A Championship Seeding Panel will be formed in accordance with agreement at the Technical Meeting.
 - c) Ten (10) players will be seeded to cover the possibility of early withdrawal of a player seeded in the top 8.
 - d) Seeding will be based on player performance in the Teams Competition and results from the previous Championships.
 - e) Confirmation of Seeding List – Day 3 of Championship
 - i) A 'Seeding List' will be provided to Teams Managers no later than **12 noon** for scrutiny.
 - ii) Any appeal must be lodged with the Championship Director no later than 1:00pm.
 - iii) A decision will be advised no later than **2:00pm**.

- 3) **Draws**
 - a) The draft draw for the Individual Championships will be available for scrutiny by **5:00 pm of Day 3** of the Teams Competition.
 - b) A maximum of eight (8) players shall be seeded in each Draw.
 - c) The placement of remaining players within the draw shall be randomly drawn, ensuring that players from the same country do not contest the first round of competition.
 - d) The final draw will be distributed to Team Managers on **Day 4** of the Championships.

- 4) **Player Registration**
 - a) All players are required to register at the Championship Desk at least 30 minutes prior to the official starting time for each of his/her matches.
 - b) To expedite the matches a player may be required to start his/her match prior to the scheduled starting time at the direction of the Championship Director or Referee.
 - c) A player will not be penalised if they have not taken the court before their scheduled starting time.

- 5) **Marking and Refereeing**
 - a) Sufficient referees to cover all courts may not be available throughout the Championships so players may be required to mark and referee the following match.
 - b) Team Managers are required to support the direction of a Referee and provide a marker or referee if a player is unable to undertake these duties.

DOUBLES EVENT OCEANIA CLOSED CHAMPIONSHIPS

This addendum should be read in conjunction with Section 5 – Oceania Closed Championships

- 1) **Player Eligibility**
All players listed on the Final Entry Form are eligible to play in any Doubles Event.
- 2) **Team Entries**
 - a) A Member may enter **two (2) teams** in each Doubles Event.
 - b) Team Managers are required to provide a list of doubles pairs for all three (3) events, in ranked order, no later than 10:00am on the final day of the Individual Event.
 - c) Team Managers must notify the Championship Director of any player withdrawal immediately the withdrawal is known.
- 3) **Player Replacement**
 - a) In the event of player injury or illness a player may be replaced, providing any changes are advised at least **60 minutes** prior to the scheduled starting time of the first match of that pair.
 - b) Only one (1) player of a doubles pair may be replaced.
 - c) No player can be replaced once the pair has played their first match.
- 4) **Seeding**
 - a) Four (4) pairs shall be seeded in each draw.
 - b) The Championship Committee shall seed six (6) pairs to cover the possibility of early withdrawal of a pair seeded in the top four (4) and provide the seeding list to Team Managers no later than **11:00am** on the final day of the Individual Event.
 - c) Seeding shall be based on the performance of players in both the Teams and Singles Events and other known performances in Doubles Events.
 - d) Seeding Appeal is allowed and must be lodged by **12 noon** that day.
 - e) A decision will be advised no later than **1:00pm** that day.
- 5) **Draw**
 - a) A Knockout Draw (with Plate Events) will be used for all Doubles Events unless there are less than eight (8) pairs competing.
 - b) With seven (7) or less pairs a Round Robin Draw with play-offs for Medals shall be utilised.
 - c) Teams for the same country shall not be drawn to play each other in the first round match where possible.
 - d) The Doubles Draw shall be distributed to Team Managers and Officials no later than 6:00pm on the final day of the Individual Event.
- 6) **Player Registration**
All doubles pairs must register at the Championship Desk at least **30 minutes** prior to the scheduled starting time for each of their matches.

AUSTRALIA & NEW ZEALAND PARTICIPATION OCEANIA CLOSED CHAMPIONSHIPS

This addendum should be read in conjunction with Section 5 – Oceania Closed Championships

1) **Player Eligibility**

- a) Must be registered with a club/state body that is a financial member of either Squash Australia or Squash New Zealand.
- b) Cannot be a current registered and active player with PSA (male or female).
- c) Must be currently playing club level pennant at his/her designated home club.

2) **Player Selection**

- a) Australia
No more than 2 players per gender from each of the first three (3) divisions of the Australian National Championships.
- b) New Zealand
No more than 2 players per gender from each of the first three (3) grades of the NZ National Graded Championships.

When these events do not result in enough players for the Oceania Event, an additional selection process may apply.

3) **Event Eligibility**

- a) Team Event (Male & Female Events)
 - i) All selected players will be eligible to play, however a maximum of five (5) players only can be nominated to play in the Team Event.
 - ii) Only one (1) player graded in the highest allowable grade for that country may play each round robin tie.
- b) Individual Events
Only one (1) player in each gender from the highest allowable grade for that country is eligible to contest the Individual Event.

TECHNICAL MEETING OCEANIA CLOSED CHAMPIONSHIPS

This addendum should be read in conjunction with Section 5 – Oceania Closed Championships

- 1) The Technical Delegate for the Championship shall Chair the meeting.
- 2) **Attendance**
 - a) To be held prior to the commencement of Championships once all Members competing are able to attend.
 - b) At least one (1) official from each Member competing is required to attend.
 - c) Confirmation of Team Contact person for duration of Championships, including email or telephone contact.
- 3) **Agenda Items**
 - Welcome & Introductions
 - Championships Committee Confirmation
 - Players
 - Team Event
 - Singles Event
 - Doubles Event
 - Appeals
 - Refereeing & Marking
 - Phillip Cridge Trophy
 - Presentation Functions
- 4) **Championship Committee**
 - a) Committee Members confirmed (normally Championship Director, Technical Delegate and one other.
 - b) Responsible for seeding players for individual and doubles events.
- 5) **Players**

Prior to the Championship, Members are required to provide a player list in ranked order, noting their national ranking. Members will be required to confirm the final player list for the Championship.
- 6) **Team Event**
 - a) Players
 - i) Confirmation of player list for Team Event in ranked order
 - ii) Player lists discussed and approved by attendees
 - iii) Appeals due within 1 hour of conclusion of meeting.
 - iv) Players must play in the approved order for all ties. (e.g. If the top ranked player is not playing the 2nd ranked player will play in position 1 etc.)
 - b) Playing Order for Ties
 - i) Normal practice is to draw the playing order for all ties
 - ii) Meeting to decide if daily order or per tie
 - iii) Women's event same as Men's or separate draw to be decided.
 - iv) Approved daily order to be sent to Team Managers to confirm at the conclusion of the meeting.

- c) Team Lists
 - i) Members are required to lodge a Team List for each tie with the Championship Desk 45 minutes before play.
 - ii) No changes to the player list allowed once Team List is lodged
 - iii) Forms for Team Managers to complete to be distributed.
 - d) Team Attendance
 - i) All team members are required to be in attendance by the scheduled starting time for each tie.
 - ii) A player not available to play at scheduled time shall forfeit the match.
 - iii) All other players may play but retain the agreed ranking order.
 - e) Draws and Results
 - i) Final Draw for Team Events to be distributed
 - ii) Scoresheets must be signed by both Team Managers at completion of match.
- 7) **Individual Events**
- a) Players
 - i) Confirmation of when final player list must be lodged
 - ii) Player Entry Form to be distributed to Team Managers.
 - b) Event
 - i) Process for seeding of players to be confirmed, and lodgement of appeals
 - ii) Discussion on draw and placement of players
 - iii) Player registration and follow-on matches.
- 8) **Doubles Events** (if applicable)
- a) Players
 - i) Confirmation of when final doubles teams and events to be lodged.
 - ii) Player Entry Form distributed to Team Managers
 - iii) Discussion on replacement player eligibility.
 - b) Event
 - i) Process for seeding of players to be confirmed, and lodgement of appeals
 - ii) Discussion on possible draw and availability
 - iii) Player registration and follow-on matches.
- 9) **Appeals**
- a) Appeals Committee Members
 - b) What appeals are allowed
 - c) Timeline for lodgement of appeals and decisions.
- 10) **Refereeing and Marking** (Tournament Referee)
- a) Protective Eyewear requirements
 - b) Refereeing and Marking requirements
 - c) Availability of accreditation during Championship of interested parties
 - d) Rules Update and player meeting requirements
- 11) **Phillip Cridge Trophy** – Criteria, voting, eligibility etc.
- 12) **Presentation and Social Functions** (Championship Director)
- a) Confirmation of any social functions
 - b) Confirmation on Presentation Function and/or Ceremonies to take place.
 - c) Contribution from Members for Functions to be confirmed.
 - d) Appropriate dress standards for Presentation Ceremonies and Functions.

EXPRESSION OF INTEREST TO HOST A OCEANIA CHAMPIONSHIP

Oceania Championships are held across the Region and Member Countries are invited to express their interest in hosting one of these events.

The list of events offered and information relating to hosting an event is included in Section 1 of this document. For additional information regarding a Championship refer to the Section for that specific Championship and related Appendices.

The current schedule of events may be viewed at '**Appendix A**' of this document.

If you are interested in hosting one of these events please submit this 'Expression of Interest' by 30 November, two (2) years prior to the year in which the Championships will be held (i.e. for an event scheduled for 2024 you are required to lodge this document by 30 November, 2022).

Note: Member Countries wishing to lodge an EOI should ensure that all the below information is included in their bid to host an event.

Member Country	<input type="text"/>
Championship	<input type="text"/>
Year Scheduled	<input type="text"/>
Proposed Venue	<input type="text"/>
Courts Available at Venue	<input type="text"/>
Other Facilities at Venue	<input type="text"/>
Nearest International Airport	<input type="text"/>
Proposed Events to be contested	<input type="text"/>
Proposed Dates (Month/Year)	<input type="text"/>
<u>Contact Person</u>	
Name	<input type="text"/>
Email	<input type="text"/>